



KULIN HOSTEL BOOKING APPLICATION FORM

Please complete all sections of this form and return to the Shire of Kulin for determination of hire costs approval.

PART A - HIRER DETAILS

Name of Group/Organisation ☐
Contact Person ☐
Address
Email
Phone

PART A – ACCOMODATION REQUIREMENTS

Arrival Date
Departure Date

Number of Adults (18+)	Male	Female
Number of Children	Male	Female

	Yes	No
Linen Required	☐	☐
Kitchen Required	☐	☐
BBQ Facilities Required	☐	☐
Laundry Facilities Required	☐	☐

PART B – FEES AND CHARGES 2026-27

Per night without linen	\$45.00	Per person (minimum 10 persons)
First night with linen	\$60.00	Per person (minimum 10 persons)
Subsequent nights with linen	\$45.00	Per person (minimum 10 persons)
School Groups per night	\$40.00	Per person

PART C – HIRE TERMS

1. No food, drinks, chewing gum or alcohol allowed in the dorms.
2. Rooms will be inspected on departure and all damages must be paid for.
3. Noise must be kept to a minimum – with an **11pm curfew**.
4. Smoking and the burning of candles is not permitted inside the hostel – smoke alarms are fitted, any emergency call outs will be at the expense of residents,
5. NON residents are **NOT** permitted on retreat premises.
6. Upon your departure, the hostel must be left in the same condition as when you or your arrived.
7. Bathrooms must be kept clean, dishes must be done daily, bench tops and cupboards must be wiped down regularly, rooms must remain neat and tidy and rubbish must be placed in the wheelie bins provided.
8. Dirty linen (sheets, pillowcase and doona cover) must be placed in the laundry baskets provided in the entrance foyer before departure before 8.30am. Please leave doona folded on the bed.

PART D – PAYMENT

	Yes	No
Application is made that the Fees & Charges associated with this booking be invoiced to the Business / Club / Group	☐	☐
Fees & Charges associated with this booking will be paid in advance	☐	☐

PART E - DECLARATION

I hereby make application for the booking of the Kulin Hostel, to utilise facilities and services and will not hold liable the Shire of Kulin and its agent, employees for any personal injury or loss of property.

I/We have read and understood the above Kulin Hostel Rules and agree to uphold them.

The booking is tentative until confirmed by Shire of Kulin.

Name: _____ Date: _____

Signature: _____

OFFICE USE

Hire Charge	\$	Receipt #		Receipt Date	
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PRIVACY COLLECTION NOTICE

The Shire of Kulin is committed to protecting your privacy. Personal information collected through this form is used to deliver Shire services and activities.

Your information will only be used for its intended purpose, a related lawful purpose, or disclosed where necessary to provide services or as required or authorised by law. Providing your information is voluntary; however, without it, the Shire may be unable to process your request or provide the relevant service.

The Shire takes reasonable steps to protect your information in accordance with the *Privacy and Responsible Information Sharing Act 2024 (WA)*. You may request access to or correction of your personal information. For more information, see the Shire's Privacy and Responsible Information Sharing Policy at www.kulin.wa.gov.au.